

# **CURRICULUM VITAE**

*(2004 - PRESENT)*



**NUJAIDAH BINTI NUWAIRI**

**DEPUTY DEAN (ACADEMIC AND  
INTERNATIONALISATION)**

**016-6754545**

**[nujaidah@kuis.edu.my](mailto:nujaidah@kuis.edu.my)**

## ACADEMIC QUALIFICATIONS

International Islamic University Malaysia (IIUM)

**Bachelor of Human Sciences (Honours)**

**2004**

Major: English Language and Literature

## PROFESSIONAL CERTIFICATION

**Train the Trainer for MUET (Writing Skill)**

17 December 2012

**Train the Trainer for MUET (Speaking Skill)**

13 December 2012

**Professional Translation Course PPM-DBP (Basic)**

6-10 July 2009

**Teaching Professionalism Course: Role of Malaysian Qualification Agency**

28 March 2008

## PENGALAMAN KERJA

1. International Islamic University College Selangor  
Junior Lecturer/ Matriculation Lecturer  
06 July 2004 till present
2. Matriculation Centre  
Wakaf Ilmu Bahasa: Lecturer
3. DLEV 4003: Varieties of English  
Part-time lecturer FBMK  
Sesi II, 2011/2012
4. DPEV 4103: Varieties of English  
Part-time lecturer: FP  
Sesi II 2011/2012

5. DPEH 2102: The History of English Language  
Part-time lecturer Session II 2010/2011
6. English Language Intensive Course for Pre-sessional International Students (Module I) (Listening & Speaking) Centre for Lifelong Learning, KUIS  
Lecturer  
10 November -26 February 2010
7. English Language Intensive Course for Pre-sessional International Students (Module I) (Listening & Speaking) Centre for Lifelong Learning, KUIS  
Lecturer  
24 May -26 August 2010
8. English Language Intensive Course for Pre-sessional International Students (Module I) (Listening & Speaking) Centre for Lifelong Learning, KUIS  
Lecturer  
10 November 2009 – 26 February 2010
9. DPEH 1102 – The History of English Language  
Part-time lecturer: FP  
Session II 2009/2010
10. DPLP 2112: English Proficiency I  
Part-time lecturer: FP  
Session III 2009/2010
11. English Language Intensive Course for Pre-sessional International Students (Module II) (Listening & Speaking) Centre for Lifelong Learning, KUIS  
Lecturer  
16 March -26 April 2009
12. English Language Intensive Course for Pre-sessional International Students (Module I) (Listening & Speaking) Centre for Lifelong Learning, KUIS  
Lecturer  
16 March-22 June 2009
13. English Language Intensive Course for Pre-sessional International Students (Module I) (Listening & Speaking) Centre for Lifelong Learning, KUIS  
Lecturer  
10 October 2008- 26 February 2009
14. Workshop for Reading and Writing (Preparatory English II)  
Lecturer  
27-28 February 2008

15. English Language Intensive Course for Pre-sessional International Students  
(Module I) (Listening & Speaking) Centre for Lifelong Learning, KUIS

Lecturer

May 2008 – September 2008

16. English Course for International Students (Koreans)

Lecturer

3 -5 January 2006

### **POSITIONS IN ADMINISTRATION**

- Deputy Dean (Academic and Internationalisation)  
Matriculation Centre  
1 April 2021 – 31 Mac 2023
- Head of Department  
Matriculation Centre  
1 March 2020 – 28 February 2022
- Head of Programme Foundation in English  
Matriculation Centre  
1 June 2019 – 31 Mei 2021
- Head of Programme Foundation in English  
Matriculation Centre  
1 June 2017 – 31 May 2019
- Head of Programme Foundation in English  
Matriculation Centre  
1 June 2016 – 31 May 2017

## AWARDS / ACKNOWLEDGEMENTS / APPOINTMENTS (NATIONAL & INTERNATIONAL LEVEL AND KUIS)

- Anugerah Khidmat Emas 2019
- Anugerah Mentor Terbaik Pusat Matrikulasi 2019
- Anugerah Khidmat Cemerlang KUIS 2014
- Anugerah Khidmat Setia 2013
- Anugerah Khidmat Cemerlang KUIS 2010

## EXPERTISE AND CONSULTATION

### INTERNATIONAL LEVEL (11)

No.	Committee Name	Period	Status
1	Publishing your Research Open Access Webinar	19 January 2022	Participant
2	Oxford Professional Development Webinar. Global Skills: Empower the next generation for Success in the Future	15 December 2021	Participant
3	Oxford Professional Development Webinar. Practical Advice on Teaching English Pronunciation for a Global World.	2 December 2021	Participant
4	ELT Together 2021: Pronunciation	29 September 2021	Participant
5	ELT Together 2021: Diversity and Inclusion	8 October 2021	Participant
6	ELT Together 2021: Learner Agency	6 October 2021	Participant
7	ELT Together 2021: Literature and Extensive Reading	1 October 2021	Participant
8	International Seminar on Tarbiyyah 2015	5-8 March 2015	Presenter
9	8 <sup>th</sup> Muslim Worldbiz Conference and Exhibition 2017	2017	Exhibitor
10	International Seminar on Modern Languages FBMK	2010	Protocol Committee
11	Asiatefl Conference 2007	2007	Facilitator

**NATIONAL LEVEL (6)**

No.	Committee Name	Period	Status	Status
1	6 <sup>th</sup> National Pre-University Seminar 2021	2022		Advisor
2	5 <sup>th</sup> National Pre-University Seminar 2021	2021		Advisor
3	3 <sup>rd</sup> National Pre-University Seminar 2019	2019		Souvenir Committee
4	English Language Competency Requirements Policy Improvement Workshop for International Students By MOE	29 October 2018		KUIS Representative (Private Islamic Institution)
5	2 <sup>nd</sup> National Pre-University Seminar 2018	2018		Proceeding Committee
6	1 <sup>st</sup> National Pre-University Seminar 2017	2017		Head of Proceeding Committee
7	Seminar Pengajian Tinggi Peringkat Kebangsaan (SPETIPA2016)	2016		Proceeding Committee
8	National Seminar on Languages and Communication Research	2012		Reception & Invitation Unit

**KUIS (25)**

No.	Committee Name	Period	Status	Status
1	KUIS Upgrading Steering Committee	26 April 2021 – Present		Documentation Committee
2	MatricFEST 2019	22-24 April 2019		Program Committee
3	Students Aspiration Ceremony 2019	24 April 2019		Deputy Director
4	MatricFEST Public Speaking	22 April 2019		Jury
5	The Magic Carpet to Inderaloka	Mac 2019		Jury
6	Examination Question Item Construction Workshop	14 February 2018		Deputy Director
7	Foundation Center E-Schedule Coordinator	2 July 2018 – 31 May 2019		Coordinator

8	Student Appreciation Ceremony 2017/2018	25 April 2018	Protocol Committee
9	Promotion Committee for Gerak Gempur SPM 2017	15 March 2018	Liasson officer
10	Foundation Centre Academic Committee	1 Jun 2017-31 Mei 2019	Head
11	Foundation Centre Examination and Graduation Committee	1 June 2017-31 Mei 2019	Committee
12	Curriculum Drafting Committee: IEC	9 April 2018	Head
13	Information Technology (FA03) Curriculum Review Workshop	2018	Committee
14	Abstract Writing Workshop	5 September 2018	Director and Participant
15	Lecturer Teaching Mode modification Workshop	20 March 2018	Director
16	OBE Workshop I – Construction and Mapping of CLO	25 June 2018	Director
17	Briefing and Simulation of latest Course Information by BPA& JKAP	31 May 2018	Foundation Representative
18	Examination Question Item Evaluation Workshop	7 March 2018	Deputy director
19	Curriculum Drafting Committee: Foundation in English	2014 – 2018	Head
20	Foundation Center E-Schedule Coordinator	2 July 2018 – 31 May 2019	Head
21	From Google Scholar to the Most Cited Article Workshop	26 December 2017	Director
22	Academic and Research Committee of the Foundation Center	Session 2016/2017	Committee
23	T&L Effectiveness Observation Panel	2016/2017	Panel
24	Workshop on Tauhid and E-learning	24 November 2017	Secretary
25	Foundation Centre Examination and Graduation Committee	10 Jun 2016-10 Jun 2017	Committee
26	Promotion Committee for Gerak Gempur SPM, STPM dan STAM 2016	September – October 2016	Committee
27	Information Day 2016 KUIS	6 May 2016 – 8 Mei 2016	Liasson officer
28	KUIS Teaching Module (T&L) Secretariate (JPAK)	2015	Committee
29	Foundation Centre Mini Colloquium	29 July 2015	Presenter and Participant
30	Resource Person for FLEA 3112 (Arts and Literature)	2015	Resource Person

31	A Public Lecture: Success Begins with Me	2015	Secretary
32	KUIS Quality Assurance Committee	2014	Committee
33	Foundation Academic Programme Curriculum Review	2014/2015	Head
34	Academic Development Unit (Pre and Postgraduate) Foundation Centre	5 November 2015 – 5 November 2016	Head of Unit
35	Secretary, Department of Languages	18 April 2014 – 18 April 2015	Secretary
36	KUIS Quality Assurance Committee	2014/2015	Committee
37	Muadib Fellow	2013/2014	Fellow
38	PPT Schedule Coordinator	2013/2014	Head of Unit
39	FBMK Schedule Coordinator	2012- 2013	Head of Unit
40	FBMK EPT & APT Assessing Committee	2011/2012	Head of EPT unit
41	FBMK Schedule Coordinator	2011/2012	Committee
42	FBMK Schedule Coordinator	2010/2012	Committee
43	Curriculum Drafting Committee: B Ed. (TESL)	2012	Committee
44	FBMK Schedule Coordinator	2010/2011	Committee
44	Lajnah Khairiyah Ukkhawiyah FBK	2010/2011	Head of Environmental Unit
45	FBMK Schedule Coordinator	2010/2011	Committee
46	Family Day 2011	2011	Activity Unit
47	FBMK Schedule Coordinator	2009/2010	Committee
48	KUIS Academic Schedule Committee	2009/2010	Committee
49	Curriculum Drafting Committee: Foundation English (Servicing)	1 January 2007 – 1 January 2009	Committee
50	Curriculum Drafting Committee: Diploma in English Language Studies	2005 – till completed	Committee
51	Research and Development Unit, English Language Unit, FBK	1 February 2007 – 1 February 2008	Head of Unit
52	KUIS Academic Schedule Committee	2006/2007	Committee
53	Mentor-Mentee FBK Programme	2006/2007	Mentor
54	10 <sup>th</sup> Convocation Ceremony	2007	Programme & Protocol Committee
55	Workshop for Reading and Writing	27 -28 February 2006	Trainer



56 Translation and Interpretation Unit, 1 June 2005 – 1 June 2006  
 English Language Unit, FBK Head of Unit

**PROFESSIONAL BODIES MEMBERSHIP**

No.	Committee Name	Period	Status
1	KUIS Academic Staff Association	2014 till present	member
2	Koperasi Kolej Universiti Islam Antarabangsa Selangor Berhad (KOKUIS)	2014 till present	member

**TEACHING AND SUPERVISION**

**TEACHING COURSES (39)**

**A. PROFICIENCY PAPER**

**DIPLOMA**

1. ENL 1113/ENL 1112 Bahasa Inggeris I
2. ENL 2113/ ENL 2112 Bahasa Inggeris II
3. ENL 3113/ ENL 3112 Mainstream English III
4. ENL 4113/ ENL 4112 Mainstream English IV
5. ENL 5113/ ENL 5112 Research Methodology
6. ENL 6113/ ENL 6112 English for Occupational Purposes
7. PBI 1113/ PBI 1112 English for Islamic Studies I
8. PBI 2113/PBI 2112 English for Islamic Studies II
9. PBI 3113/PBI 3112 Mainstream English III
10. PBI 4113/PBI 4112 Mainstream English IV
11. PBI 5113/PBI 5112 Research Methodology
12. PBI 6113/PBI 6112 English for Occupational Purposes
13. ELC 5113/ELC 5103 Literatures in English
14. ELN 3110 Mainstream English I(Nursing)
15. DLEP 1113 English I
16. DLEP 2113 English II
17. DLEP 3113 Mainstream English
18. DLEC 4113/ELC 6103 Occupational English
19. DPLP 1112 English I
20. DPLP 2112 English II

**FOUNDATION**

1. FAWU 1113 ENGLISH I
2. FLEE 1113 English for Islamic Studies1/ English I
3. FLEE 2113 English for Islamic Studies II/ English II
4. FLEE 3113 English for Islamic Studies III
5. FLEO 2113 English for Oral Communication
6. FLEA 3112 Arts and Literature

**BACHELOR DEGREE**

1. BLEF 1111/ BLEF 1112 Foundation English I
2. BLEF 2111/ BLEF 2112 Foundation English II

**B. CORE PAPER**

**a. DIPLOMA IN ENGLISH LANGUAGE STUDIES**

1. DLEE 1002 Introduction to the History of the English Language
2. EVR 4003/ DLEV 4003 Varieties of English
3. DLEP 6004 Term Paper
4. MDLS 3183 Term Paper

**b. DIPLOMA IN EDUCATION (TESL)**

1. DPEH 1102 Introduction to the History of the English Language
2. DPEH 2102 Introduction to the History of the English Language
3. DPEV 4112 Varieties of English
4. DPEV 4103 Varieties of English

**c. FOUNDATION IN ENGLISH**

1. FAFE 1032 Learning Skills
2. FAFE 1083 Introduction to Literature I
3. FAFE 1113 Introduction to English Sounds

**LIST OF TEACHING COURSES BY SEMESTER**

No.	Name of student	Programme (Field of Studies)
Sem III 2021/2022	FAFE1032: Learning Skills FAFE1113: Introduction to English Sounds	Matriculation

Sem II 2021/2022	FAFE1032: Learning Skills FAFE 1083: Introduction to English Literature I	Matriculation
Sem I 2021/2022	FAWU1073: Foundation English	Matriculation
Sem III 2020/2021	FAFE1032: Learning Skills FAFE1113: Introduction to English Sounds FAWU1083: Reading & Writing	Matriculation
Sem II 2020/2021	FAWU1073: Foundation English FAFE1032: Learning Skills	Matriculation
Sem I 2020/2021	FAWU1073: Foundation English FAFE1032: Learning Skills	Matriculation
Sem III 2019/2020	FAFE1113: Introduction to English Sounds FAFE1032: Learning Skills	Matriculation
Sem II 2019/2020	FAFE1083: Introduction to English Literature I FAWU1073: Foundation English	Matriculation
Sem I 2019/2020	FAWU1013: English I FAFE1032: Learning Skills	Matriculation
Sem III 2018/2019	FAFE 1032: Learning Skill FAFE 1113: Introduction to English Sounds	Matriculation
Sem II 2018/2019	FAFE 1083: Introduction to Literature I FAWU 1013: English I	Foundation
Sem I 2018/2019	FAFE 1032: Learning Skills FAWU 1013: English I FLEA 3112: Arts and Literature	Foundation
Sem III 2017/2018	FAFE 1083: Introduction to Literature I FLEA 3112: Arts and Literature	Foundation
Sem II 2017/2018	FLEE 2113: English II FAFE 1032: Learning Skill FAFE 1083: Introduction to Literature I	Foundation
Sem I 2017/2018	FLEA 3112: Arts and Literature FLEE 2113: English II FLEE 1113: English for Islamic Studies I FLEE 1112: English I FAFE 1032: Learning Skills MDLS 3183: Term Paper	Foundation     Diploma

## TEACHING AND SUPERVISION

### Diploma Students Thesis Supervision (4 students)

No	Name of student	Title of thesis	Progress
1	Awani Anni'maty Binti Mohamad Naim (DELS)	Student's Perceptions on The Usage of Online Dictionary: A Case Study.	DIPLOMA 2017
2	Siti Khadijah Binti Mohamad Hussin (DELS)	The Comparison Between the Plot of The Adventure of Alice in Wonderland and The Wizard of Oz.	Diploma 2012
3	Qurratu Izyan Nadzarein Shah (DELS)	Love, Life and Death in Edgar Allan Poe's Poems: The Raven and Annabel Lee.	Diploma 2011
4	Ayuni Binti Mohamad Zikeri (DELS)	An Analysis of William Blake's Poem.	Diploma 2011

## RESEARCH (1)

### Joint Research/Research that has been/is being conducted

#### Research Team Members (1)

No.	Research Title	Year/Period	Research fund
1	The Adoption of Blended Learning in English Literature Courses at Tertiary Level.	1 November 2016 -31 October 2017	RM 9,700
<b>Geran Penyelidikan Inovasi KUIS</b>			

## RESEARCH WRITING AND PUBLICATIONS (5)

### List of Publications

No	Item	Number
1	Research Report/Monograph	1
2	Book Chapters	1
3	Journal- Co-Authors	1
4	Proceedings	8
<b>Total</b>		<b>11</b>

**RESEARCH REPORTS/MONOGRAPHS (1)**

1. Siti Hawa Muhammad, Nujaidah Nuwairi, and Zamila Abdul Rani. (2018) *The Adoption of Blended Learning in English Literature Courses at Tertiary Level: Assessing Student's Readiness*. Kajang: Penerbit KUIS.

**BOOK CHAPTERS (1)**

1. **NUJAIDAH NUWAIRI** (2020) **NEW GADGETS AND RENEWED STRENGTH AND PASSION** . In *Covid-19: Asam Garam Cikgu Matrikulasi Kuis*. Pusat Matrikulasi KUIS

**JOURNAL CO-AUTHORS (1)**

1. Nurkaliza Khalid, Nor Zalina Zainuddin, **Nujaidah Nuwairi**. (2019) *Meaningful Gamification: A Conceptual Model of Discrete Math in a Flipped Classroom*. MyJICT - Malaysian Journal of Information and Communication Technology Vol 4 2019, Issue 1 | e-ISSN 0127-7812

**PROCEEDING (7)**


1. Nurkaliza Khalid, Nor Zalina Zainuddin, **Nujaidah Nuwairi**. (2018) *Meaningful Gamification: A Conceptual Model of Discrete Math in a Flipped Classroom*. Proceeding of IC-ITS 2018 e-ISBN:978-967-2122-64-7
2. **Nujaidah Nuwairi**, Nurkaliza Khalid. (2018) *Kajian Konsep Kendiri Akademik Pelajar Asasi KUIS*. Proceeding NPREUS 2018. e-ISBN: 978-967-2122-69-2
3. Siti Hawa Muhamad, **Nujaidah Nuwairi**, Zamila Abdul Rani. (2017) *Availability of Blended Learning Options in English Literature Classes at an Islamic Tertiary Institution: A Pilot Study*. E-proceeding 4th International Conference on Management and Muamalah 2017 (ICoMM 2017). EISBN 978-967-2122-20-3

4. Siti Hawa Muhamad, **Nujaidah Nuwairi**, Zamila Abdul Rani. (2017) *Student readiness towards different options of blended learning in English literature classrooms at tertiary level: A pilot study*. E-proceeding 4th IRMIC 2017. EISBN 978-967-2122-20-3
5. Fairuz Md. Zin & **Nujaidah Nuwairi** (2016) *Shaping Future Leaders Amongst Youth Through PBL*. International Seminar on Tarbiyyah 2015.
6. Siti Hawa Muhamad, **Nujaidah Nuwairi**, Zamila Abdul Rani. (2016) *Students' Readiness Towards the Adoption of Blended Learning in English Literature Courses*. E-proceeding Seminar Kebangsaan Pengajian Tinggi Peringkat Asasi 2016. EISBN 978-967-0850-832
7. Effendi Abdullah, **Nujaidah Nuwairi**, Hafiz Mohd Radzi. (2015) *Teacher's Questioning in English for Occupational Purposes Classrooms*. E-Proceedings of 2nd International Conference on Management and Muamalah. E-ISBN: 978-967-0850-25-2
8. Siti Hawa Muhamad, **Nujaidah Nuwairi**. (2015) *Management Students' readiness and Effectiveness in Adopting Blended Learning in English for Occupational Purposes Class at The Tertiary Level: A Concept Paper*. Proceeding of the 2nd International Conference on Management and Muamalah 2015 (2<sup>nd</sup> ICoMM). E-ISBN: 978-967-0850-25-2

### LIST OF INTERNATIONAL AND NATIONAL SEMINAR PRESENTATIONS (12)

1. **Nujaidah Nuwairi**. (2021). Matriculation Students Perception of Online Learning During the Pandemic. NPreUS 2021.
2. **Nujaidah Nuwairi**. (2018) Presentation Anxiety Among Foundation of English Language Students At IIUCS. NPReUS 2018.


3. Nurkaliza Khalid, Nor Zalina Zainuddin, **Nujaidah Nuwairi**. (2018) *Meaningful Gamification: A Conceptual Model of Discrete Math in a Flipped Classroom*. Proceeding of IC-ITS 2018 e-ISBN:978-967-2122-64-7
4. **Nujaidah Nuwairi**, Nurkaliza Khalid. (2018) *Kajian Konsep Kendiri Akademik Pelajar Asasi KUIS*. Proceeding NPRESUS 2018. e-ISBN: 978-967-2122-69-2
5. **Nujaidah Nuwairi**. (2017) *Exploring Amy Tan's Two Kinds : A Thematic Analysis*. NPreUS 2017
6. Siti Hawa Muhamad, **Nujaidah Nuwairi**, Zamila Abdul Rani. (2017) *Availability of Blended Learning Options in English Literature Classes at an Islamic Tertiary Institution: A Pilot Study*. E-proceeding 4th International Conference on Management and Muamalah 2017 (ICoMM 2017). EISBN 978-967-2122-20-3
7. Siti Hawa Muhamad, **Nujaidah Nuwairi**, Zamila Abdul Rani. (2017) *Student readiness towards different options of blended learning in English literature classrooms at tertiary level: A pilot study*. E-proceeding 4th IRMIC 2017. EISBN 978-967-2122-20-3
8. Siti Hawa Muhamad, **Nujaidah Nuwairi**, Zamila Abdul Rani. (2016) *Students' Readiness Towards the Adoption of Blended Learning in English Literature Courses*. E-proceeding Seminar Kebangsaan Pengajian Tinggi Peringkat Asasi 2016. EISBN 978-967-0850-832
9. **Nujaidah Nuwairi**. (2016). *Students' Readiness towards the adoption of Blended learning: A Pilot Study*. SPETIPA 2016
10. Effendi Abdullah, **Nujaidah Nuwairi**, Hafiz Mohd Radzi. (2015) *Teacher's Questioning in English for Occupational Purposes Classrooms*. E-Proceedings of 2nd International Conference on Management and Muamalah. E-ISBN: 978-967-0850-25-2
11. Siti Hawa Muhamad, **Nujaidah Nuwairi**. (2015) *Management Students' readiness and Effectiveness in Adopting Blended Learning in English for Occupational Purposes Class at The Tertiary Level: A Concept*



*Paper.* Proceeding of the 2nd International Conference on Management and Muamalah 2015 (2<sup>nd</sup> ICoMM). E-ISBN: 978-967-0850-25-2

12. **Nujaidah Nuwairi.** (2015). The Fate Of 17th Century Transportation of Convicts To The New World Through Daniel De Foe's: The Fortunes And Misfortunes Of Moll Flanders. Mini Kolokium Pusat Asasi

### REFEREES

1. **NOR EFFENDY BIN AHMAD SOKRI**  
Dean, Matriculation Centre. KUIS
  2. **NUR 'ATIQA H JAMILAH BINTI ABDULLAH**  
Head Department of Languages, KUIS
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